

**COATESVILLE AREA SCHOOL DISTRICT**  
**SPECIAL SCHOOL BOARD MEETING AGENDA**  
*Coatesville Area School District Administration Office*  
**December 18, 2018 – 9:00 a.m.**

**OPENING ACTIVITIES**

**1. CALL TO ORDER**

**2. PURPOSE OF MEETING**

The purpose of this meeting is to approve the bills payable, and any other matters that may come before the Board.

**3. READING OF MISSION STATEMENT**

*The mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.*

**4. ADVISEMENT**

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

**5. ROLL CALL**

**Board of School Directors**

Robert J. Fisher, President	(Education & Finance Committees)
Thomas N. Keech, Vice President	(Finance Committee)
Henry J. Assetto	(Education Committee)
Bashera Grove	(Education Committee)
James Hills	(Finance & Operations Committees)
Robert T. Marshall, Jr.	(Operations Committee)
Brandon J. Rhone	(Policy Committee)
Thomas Siedenbuehl	(Policy Committee)
Ann M. Wuertz	(Operations & Policy Committees)

**Administration**

Dr. Cathy Taschner, Superintendent of Schools  
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning  
Jeffrey Ammerman, Director of Business Administration  
Karen Hall, Director of Human Resources and School Board Secretary  
Lisa Hauswirth, Director of Special Education  
Jason Palaia, Director of Elementary and Secondary Education  
Rita Perez, Director of Pupil Services

**Solicitor**

Michael I. Levin, Esquire

**6. MOMENT OF SILENCE AND SALUTE TO THE FLAG**

**ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

**PUBLIC COMMENT ON AGENDA ITEMS**

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

**MOTION ITEMS FOR APPROVAL**

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

**CONSENT AGENDA (Vice President)**

**RECOMMENDED MOTION:** That the Board of School Directors approve the consent agenda items:

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**A. Financial Statements**

**RECOMMENDED MOTION:** That the Board of School Directors approve the financial statements and the bills payable list. (*Enclosure*)

**B. Human Resources Report**

**RECOMMENDED MOTION:** That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:

**1. Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Heller, Jeb, Math Teacher for South Brandywine Middle School. Letter Dated: 12/10/2018. Reason: Personal. Effective: 2/7/2019.

b. FEDERATION

- 1) Edwards-Tate, Donna, Food Service Utility Worker for the Coatesville Area Intermediate High School. Letter Dated: 12/4/2018. Reason: Personal. Effective: 12/19/2018.

**2. New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Close, Karen, English Language Arts Teacher for South Brandywine Middle School. Posted: 10/9/2018. Salary: \$49,931 (prorated). Level: M. Step: 4. Temporary Professional Contract. Degree: BS—Marketing, Penn State University; MA—Teaching, Texas Women’s University. Certifications: English 7-12, Social Studies 7-12, Grades 4-8 (All subjects 4-6, ELA and Reading 7-8). Effective: 12/17/2018. SP4: Approved. Pending 168 Forms.
- 2) Roehrs, Kimberly, School Psychologist for Scott Middle School. Posted: 1/3/2018. Salary: \$66,431 (Prorated). Level: M. Step: 13. Professional Employee Contract. Degree: BA—Psychology, Penn State University; MA—Counseling Psychology, Immaculata College. Certifications: Education Specialist II, School Psychologist PK-12. Effective: 1/2/2019. SP4: Approved. Pending 168 Forms.
- 3) Viscuso, Ashley, Special Education Teacher for Scott Middle School. Posted: 10/31/2018. Salary: \$43,131 (prorated). Level: B. Step: 11. Temporary Professional Contract. Degree: BS—Early Childhood Education and Special Education, West Chester University. Certifications: PK-4, Special Education PK-8. Effective: 1/2/2019. SP4: Approved. Pending 168 Forms.

b. EXTRA DUTY

- 1) Atkins, Jonathan, Mentor for Sarah Kilgore the Coatesville Area Senior High School. Posted: 8/8/2018. Salary: \$1,000 (prorated). Effective: 2018—2019 School Year. SP4: Staff.
- 2) Kahanofsky, Jesse, Assistant Boys’ Basketball Coach for the Coatesville Area High School Campus. Posted: 9/12/2018. Salary: \$3,935.25 (prorated). Effective: 2018—2019 School Year. SP4: Approved. Pending 168 Forms.
- 3) Kratz, Glenn, Assistant Boys’ Basketball Coach for the Coatesville Area High School Campus. Posted: 9/12/2018. Salary: \$3,458.25 (prorated). Effective: 2018—2019 School Year. SP4: Approved. Pending 168 Forms.
- 4) Reeves, Darren, Assistant Girls’ Basketball Coach for the Coatesville Area High School Campus. Posted: 11/28/2018. Salary: \$4,412.25 (prorated). Effective: 2018—2019 School Year. SP4: Approved. Pending 168 Forms.
- 5) Williams, Kathryn, Title 1 Reading/Math Club Tutor for South Brandywine Middle School. Posted: 9/10/2018. Salary: \$33/hour. Effective: 2018—2019 School Year. SP4: Staff.

**3. Voluntary Transfers**

**RECOMMENDED MOTION:** That the Board of School Directors approve the voluntary transfer of:

a. CATA

- 1) Wise, Bryan, move from Elementary Teacher for Rainbow Elementary School to Social Studies Teacher for South Brandywine Middle School. Posted: 9/7/2018. Effective: 1/2/2019.

**4. Involuntary Transfers**

**RECOMMENDED MOTION:** That the Board of School Directors approve the involuntary transfer of:

a. FEDERATION

- 1) Harper, Kenneth, move from Custodian for East Fallowfield Elementary School to Custodian for the Coatesville Area Senior High School. Effective: 12/10/2018.
- 2) Lopez, Candelaria, move from Custodian for Caln Elementary School to Custodian for the Coatesville Area Senior High School. Effective: 12/10/2018.
- 3) Ortiz, Juan, move from Custodian for Reeceville Elementary School to Custodian for the Coatesville Area Intermediate High School. Effective: 12/10/2018.

**PUBLIC COMMENT**

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

**INFORMATION ITEMS**

**ADJOURNMENT**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Time: \_\_\_\_\_

*Notice of this public meeting was advertised in the Daily Local News on November 30, 2018 and on the District website.  
Copies of the minutes will be maintained in the office of the Board Secretary.*